

# Effective Grant Writing for Educators

## 5 Steps to Win Grants

 Infobase

### 1 Align the Proposal

- to the district's Strategic Design Plan
- to the building goals
- to the grade-level curriculum (Clarify: Will it enrich, enhance, or supplement the curriculum?)

### 2 Justify the Need

- Have a detailed plan for frequency of use of the proposed resource
- Explain how the proposed resource will improve test scores and learning methods for different learning groups

### 3 Define the Demographics

- Who will benefit from this proposal—for instance, the student population?
- How will this proposal improve instruction and outcomes for different demographics, such as those with IEPs and 504 plans, ELL students, and various cultural groups?

### 4 Be Specific About Cost

- Has this request been submitted to the district budget sources?
- List other funding sources that have been exhausted (other grants, clubs, district or building budget)
- Itemize the cost of your proposal (overall cost, plus cost per student)

### 5 Detail Your Resources

- List the resources currently available to you
- Describe the gap that the current resources are not providing that you are looking to fill

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**For My School**