

5 WAYS

to Offer Professional & Personal Development for Your Community



1

Offer technology training for adults looking to master new tools, apps, and software.

Suggested topics: Adobe Suite Training, Microsoft Office Training, Screen Recording - Setting Up Training, WordPress, Qualtrics



2

Host a series for community members entering the workforce or changing careers.

Suggested courses: Best Practices for Creating a Resume, Keys to Networking and Internships, Writing a Winning Cover Letter, Landing the Job: Interview Techniques

3

Schedule a hands-on program for seniors in the community focusing on technology basics, like setting up an email account or exploring their iPads.

Suggested courses: Computer Literacy Training, Office for iPad - Fundamentals Training, Staying Connected Training, Using the Photos App on Your Apple Device, Zoom Training



4

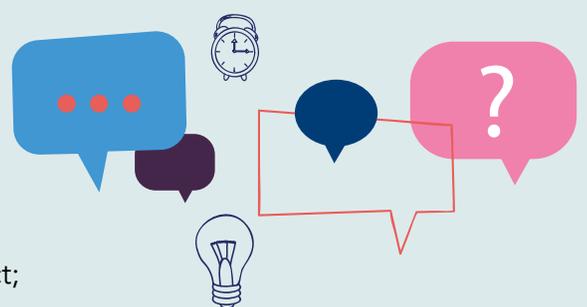
Offer an online workshop for parents and children preparing for college.

Suggested courses: What Is Financial Aid?, Completing a FAFSA Training, What Should I Look for on a Campus Visit?, Transitioning from High School to College

5

Help reduce stress for your library colleagues with Social and Emotional Learning in-service training days for staff.

Suggested courses: Nutrition, Movement, and Emotional Well-Being; Navigating Relational Conflict; Successful Time Management



EMPOWER yourself and EMPOWER your community!
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